

Academic Information

Exchange students – School of Design
Academic Year 2024–2025

INFORMATION
www.design.polimi.it

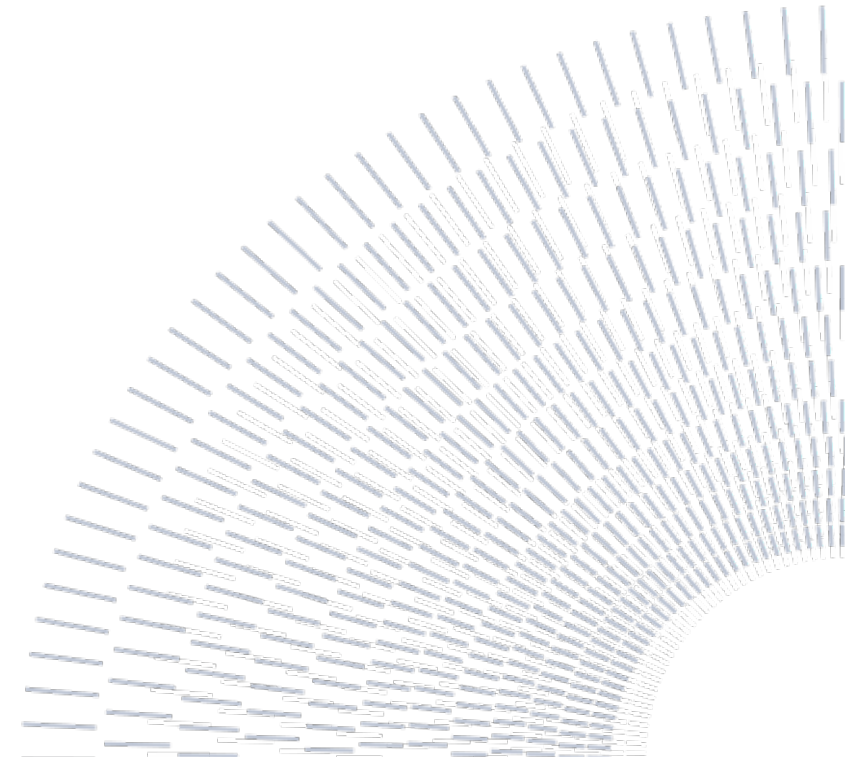


POLITECNICO
MILANO 1863

SCUOLA DEL DESIGN

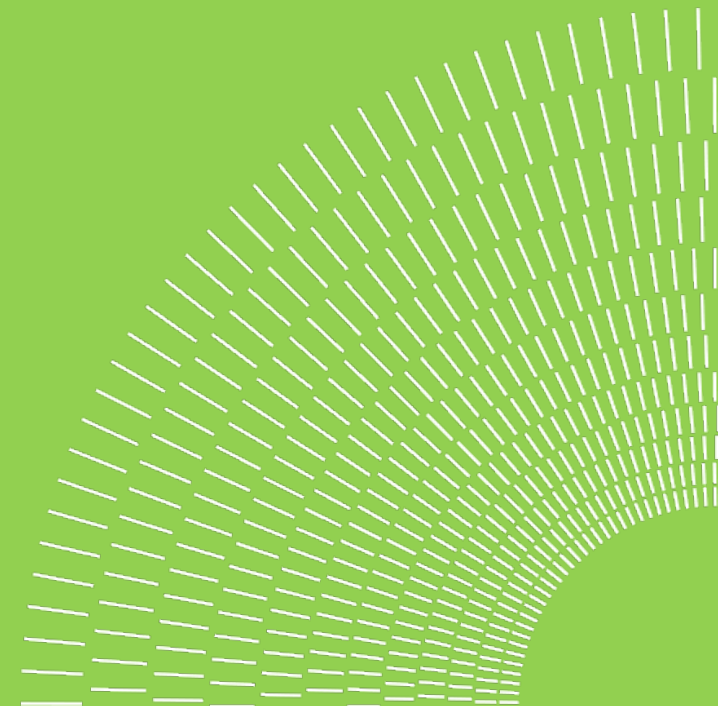
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01. Courses and Credits

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OUR PROGRAMS

Both the programs of the bachelor and master courses are **divided in sections**. The main difference among them is defined mostly by the topics of the design studios: **Laboratorio** and the **Workshop**. Make sure to read the course details for the laboratories available so you can choose the most suitable for you

| BACHELOR | ITA – sections |
|----------------------|-----------------------|
| COMMUNICATION DESIGN | C1 – C2 – C3 |
| FASHION DESIGN | M1 – M2 – M3 |
| INDUSTRIAL DESIGN | P1 – P2– P3 – P4 – P5 |
| INTERIOR DESIGN | I1 – I2– I3 – I4 – I5 |

| MASTER | ITA – sections | ENG – sections |
|--------------------------------|----------------|----------------------|
| COMMUNICATION DESIGN | C1 – C2 | C3 |
| DIGITAL AND INTERACTION DESIGN | | DID1– DID2 |
| DESIGN FOR THE FASHION SYSTEM | | M1–M2 |
| INTEGRATED PRODUCT DESIGN | IP1 | IP1–IP2 |
| DESIGN & ENGINEERING | | DE1 – DE2 |
| INTERIOR AND SPATIAL DESIGN | IS1 | IS2 – IS2- IS3 - IS4 |
| PRODUCT SERVICE SYSTEM DESIGN | | PS1 – PS2 |

COURSE TYPES

1. DESIGN STUDIOS (laboratorio)

Project based courses

Students are divided in sections

2. MONODISCIPLINARY & INTEGRATED COURSES

Project and Theory courses

May host all the sections or be divided

3. WORKSHOPS

Design Studios fixed in 1 fulltime week

At the end of the semester: February and June

4. ELECTIVE COURSES

Interdisciplinary courses

Available to all the students of the School.

EXAMS AND GRADES

Exams are graded using a scale of **30**, where **18 is the minimum passing grade** and 30 cum laude the highest. Students have the possibility to refuse the final mark and present again the exam further

The only exception is for Design Studios: **if you refuse, you don't have any other chance to improve your grade.**

CREDIT SYSTEM

Each subject is assigned a **number of credits** which the student obtains when he passes the final **examination**.

The **CFU fully coincide with ECTS** credits.

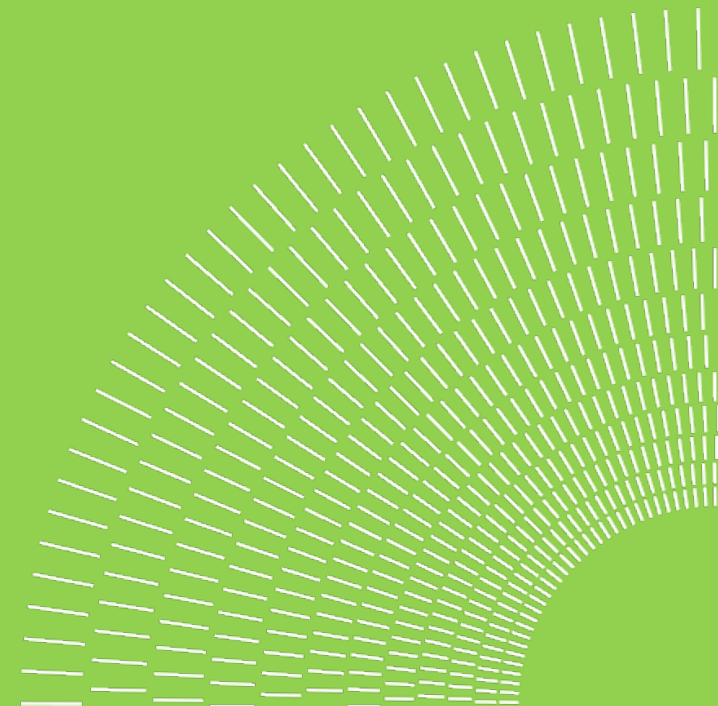
1 CFU = 25 hours of workload approx.

This includes lectures and other forms of instruction like: exercises, assignments and independent work

| GRADE | GRADE DESCR. |
|---------|--------------|
| 29 – 30 | EXCELLENT |
| 27 – 28 | VERY GOOD |
| 24 – 27 | GOOD |
| 19 – 24 | SATISFACTORY |
| 18 – 19 | SUFFICIENT |
| >18 | FAIL |

02. Search and select your courses online

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HOW TO SEARCH AND SELECT YOUR COURSES

Please check this [short tutorial](#) to see how to **search the Courses and read the respective courses details** and timetable. Click [here](#) to go directly to the programme structure

Due to a recent redesign of the university's main website, the first part of the video is no longer up-to-date. **Please begin viewing directly from minute 00:22.**


manifesti

Degree programme

- Programme Structure
- Show/Search Programme
- 📄 Save Document


Degree Programme

- 🔗 Read the draft of the Degree Programme
- 🔗 Quantitative data
- Faculty
- Infrastructures
- International context

Customized Schedule 

Your customized time schedule has been disabled

Enable

Show/Search Programme 

| | | | |
|----------------|--|-------|-------------------------|
| Academic Year | 2024/2025 | Sede | All campuses |
| School | School of Architecture Urban Planning Construction Engineering (Arc. Urb. Ing. Cos.) | | |
| Programme | Building and Construction Engineering (497) | | |
| Programme Year | All | Track | *** - Non diversificato |

Refresh

General informations (Show >>)

1st Year

No course for the 1° programme year for the context selected

2nd Year

RULES TO SELECT THE COURSE

- The courses you'll select should be **coherent with your program and level of studies**.
- As an exchange student you can select **6 credits minimum up to 30/36 credits maximum** per semester.
- You can select **maximum 3 Elective Courses** per semester
- A full workload is 30 credits (ECTS) per semester, this normally equates to **3/4 courses per semester**. We recommend not exceeding this number of credits.
- You can select courses in other Schools (ARQ or ENG) for a maximum of 12 credits per semester.
- **All the courses are subject to availability**

Show/Search Programme

| | | | |
|----------------|--|-------|-------------------------|
| Academic Year | 2024/2025 | Sede | All campuses |
| School | School of Architecture Urban Planning Construction Engineering (Arc. Urb. Ing. Cos.) | | |
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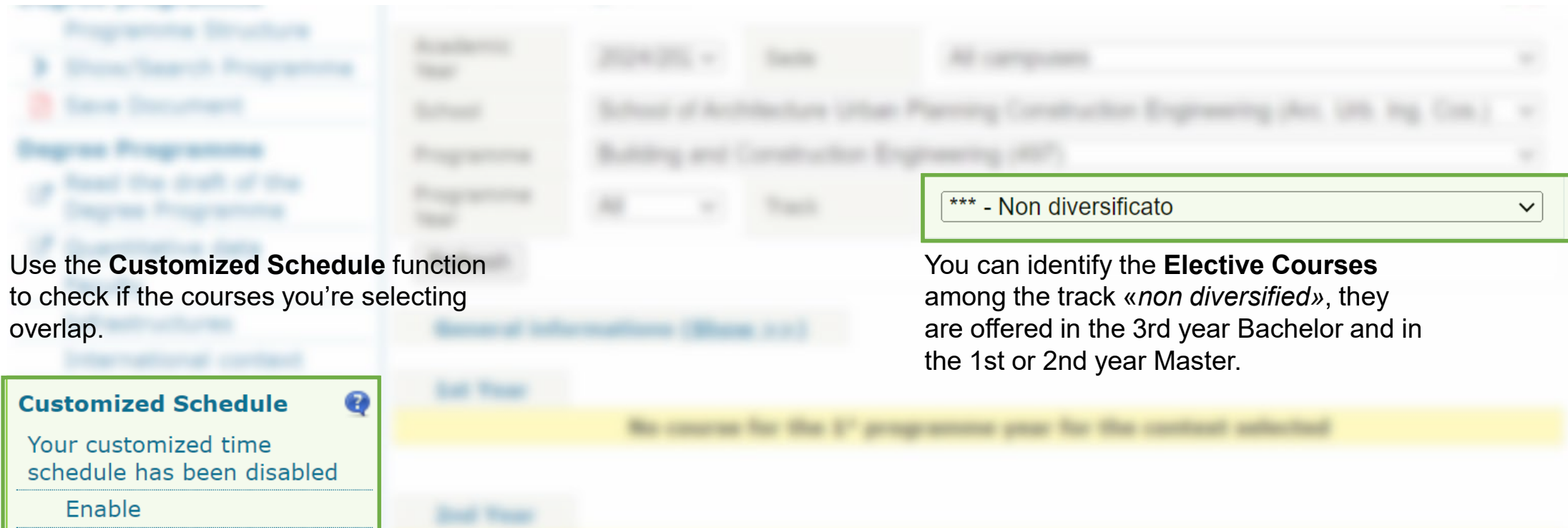
Refresh

No courses for this programme year for the selected selection

Select the Programme you've applied for to visualize the list of courses

TIPS AT SELECTING THE COURSES

- The recommended study load for a full time students is to attend **1 design studio** and **2 or maximum 3 small courses of 6 ects** each.
- **We recommend avoiding the selection of only small course** since you'll have extra work to do in each course you're attending.
- Courses timetables will be published from next week in Polimi website.
- You can also check the courses timetables for all the Design School courses here in this link: [Lessons Timetable](#)



The screenshot shows a web interface for course selection. On the left, there is a sidebar with navigation options. The main area displays a list of courses with columns for course ID, name, and credits. A dropdown menu is open, showing the option '*** - Non diversificato'. A yellow banner at the bottom of the course list reads 'No courses for this 3rd programming year for the selected selection'. A green box highlights the dropdown menu. Another green box highlights a notification message: 'Customized Schedule Your customized time schedule has been disabled Enable'.

Use the **Customized Schedule** function to check if the courses you're selecting overlap.

You can identify the **Elective Courses** among the track «*non diversified*», they are offered in the 3rd year Bachelor and in the 1st or 2nd year Master.

WORKSHOPS

One full week of **intensive studio** with the assistance of Companies and/or Visiting Professors.

1st semester workshop week will take place:

From 10th to 14th February

From 3rd to 7th February (only for communication design)

The workshops content will be defined through the semester; therefore, you can't see now what will be each workshop about.

If you want to register in a workshop, you can register this temporarily in your study plan selecting:

Erasmus Experience – 053823

We'll send the workshops details in proximity to the workshop week around December, so you'll be able at that moment to select the workshop of your preference and we'll modify your study plan registering you in the workshop you've selected.

WORKSHOPS AVAILABLE IN THE 1st SEMESTER BSc Programme

| COURSE | YEAR |
|----------------------|------|
| COMMUNICATION DESIGN | 3rd |
| PRODUCT DESIGN | 3rd |

MSc Programme

| COURSE | YEAR |
|--------------------------------|-----------|
| COMMUNICATION DESIGN | 1st & 2nd |
| DIGITAL AND INTERACTION DESIGN | 2nd |
| INTERIOR AND SPATIAL DESIGN | 1st |
| INTEGRATED PRODUCT DESIGN | 1st |

TEACHING MODALITIES

The didactic activities will be held **in presence**, even though some lessons may be **set online**.

ATTENDANCE

Courses last one semester and are held once per year

The attendance in the Design studios is mandatory: to achieve attendance, it will be necessary to acquire a minimum 80% of attendance is necessary

Some monodisciplinary and integrated courses, may be available for non-attending students.

It's important to check if this option is indicated in the course details. **Otherwise, the attendance is required as per the Design studios**

EXAMS SESSION

The exam sessions are distributed during the year:

1st semester courses the exams sessions are on:

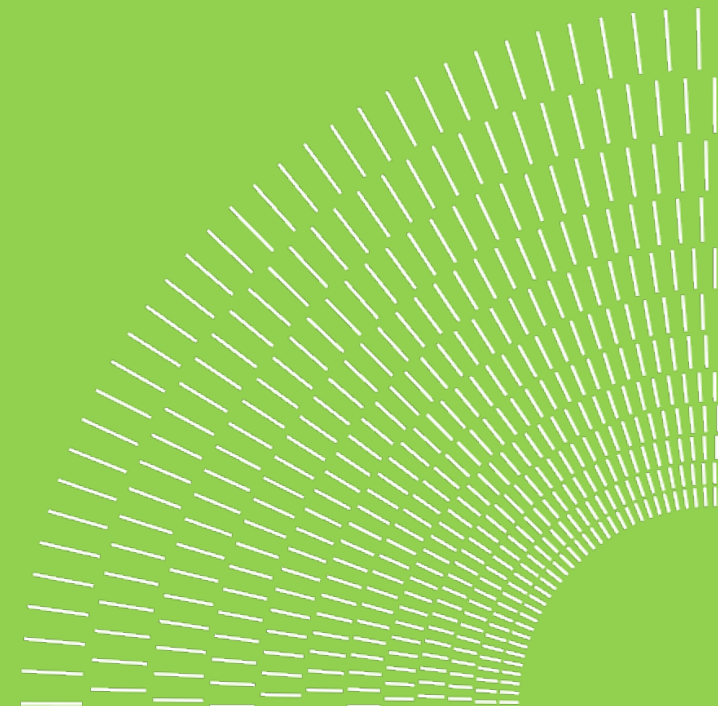
- **February** with **2** different exams dates available
- **July** with **2** different exams dates available
- **September** with **1** exam date available

The Design Studios will have only **two exam dates** scheduled and only at the end of the semester the design studio has been held.

To be able to sit an exam session, you must register within the deadlines provided through the Online Services

03. Submit your Study Plan

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STUDY PLAN SUBMISSION

In order to be registered in the courses, **you need to register your study plan.** The study plan submission for Exchange students is available at beginning of each semester. Therefore, you'll be able to **select only courses held in the first semester.**

The **study plan submission will be visible on your online services only after the enrolment** that will be done by the exchange offices around August.

Meantime you can start to identify the courses of your preference, considering the courses details and timetable.

You can't have courses overlapping since most of the courses requires the attendance.

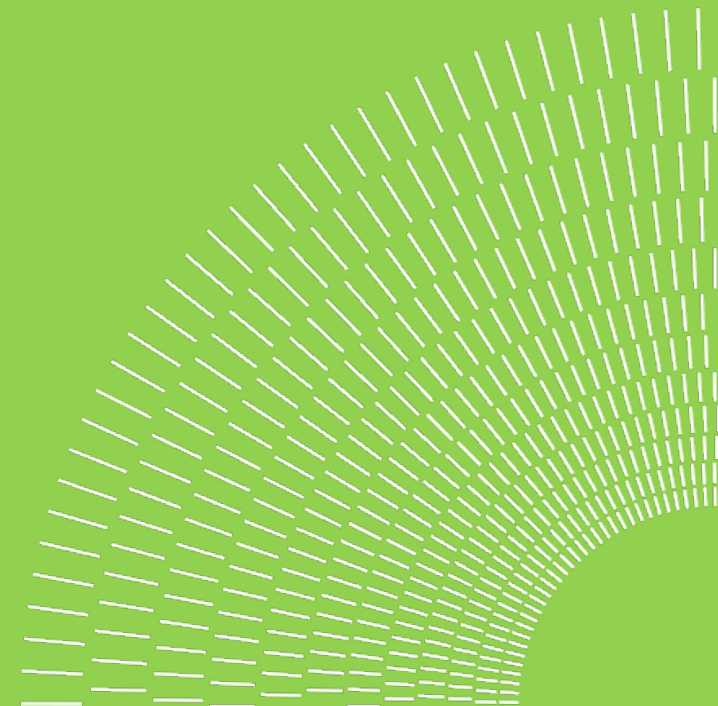
Watch this tutorial to see how to submit your study plan:
[Study plan submission for Exchange incoming Students](#)

STUDY PLAN AND LEARNING AGREEMENT

| | 1 | 2 | 3 | 4 | 5 |
|------|--|--|---|---|---|
| WHO | STUDENT | STUDENT | SCHOOL OF DESIGN | STUDENT | SCHOOL OF DESIGN & STUDENT |
| WHAT | COURSE SELECTION | STUDY PLAN SUBMISSION | STUDY PLAN APPROVAL | LEARNING AGREEMENT UPDATED (ONLY ERASMUS) | LEARNING AGREEMENT SIGNED |
| WHEN | JULY & AUGUST | FROM 29/08/2024 TO 05/09/2024 | WITHIN 12/09/2024 | FROM 23/09/2024 | FROM 24/09/2024 |
| TIPS | When you select the courses take into consideration the timetable to do not have overlapping classes . Be sure to identify also some extra courses in case you can't attend your first options. | The Course allocations are on a first-come basis . The earlier you submit your study plan, the better it is. Once your study plan is finalized, contact us through this website: <u>School: Send an email (polimi.it)</u> And select the following option: Exchange Students – Incoming | We'll verify the courses you've registered and approve it, in case of problems with the courses we'll contact you back to correct the study plan. We can't verify if the courses you've registered are overlapping so it's important you verify this. | Only for Erasmus Students : when you will fill the OLA remember to use the following information: Erasmus code: I MILANO02 Contact and responsible person: Carolina Cruz, International Office – School of design Email address: askdesign@polimi.it | The Learning Agreement will be signed only after the first week of classes, once it is certain that no further modifications to the study plan are necessary. Students have one week to make any changes. |

04. Additional Informations

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IMPORTANT DATES

Check the School academic calendar here:
[Lessons Timetable, Calendars & Deadlines](#)
[– Design \(polimi.it\)](#)

1° SEMESTER

| LESSONS | 16TH SEPTEMBER | 20TH DECEMBER |
|--|----------------|---------------|
| CHRISTMAS HOLIDAYS | 21ST DECEMBER | 7TH JANUARY |
| EXAMS SESSION | 8TH JANUARY | 14TH FEBRUARY |
| WORKSHOP WEEK | 10TH FEBRUARY | 14TH FEBRUARY |
| WORKSHOP WEEK (ONLY COMMUNICATION DESIGN) | 3RD FEBRUARY | 7TH FEBRUARY |

BEFORE ARRIVAL

Before arriving at Polimi you have the opportunity to join:



Buddy program: this foresees a match between international students and Politecnico students, to assist you in the phase prior to your arrival and in the first months after your arrival.



Italian courses: set up by Polimi, these courses are addressed to foreign students at Politecnico di Milano. Pay attention about the registration deadlines for the Italian courses! You can also join a free **Online Italian course** aimed at beginners, that will guide you into the discovery of Italian language and culture.



Poli tam tam – la newsletter degli studenti (polimi.it)

to find out about events, activities organised by student associations and opportunities for students



Design Students Network:
<http://design.polinetwork.org/>



Polimi Network:
<https://polinetwork.github.io/en/>



Students Associations
Representatives and Associations:
polimi

WELCOME WEEK

From **10th to 12th September 2024**
Politecnico di Milano will organize the
welcome and orientation week.

We'll meet on **11th September** to give you
an overview about our programs, academic
system, etc.

The complete welcome week program will be
available online and will include seminars
and meetings to help incoming students to
become familiar with the university facilities,
professors and staff.

**More information about the welcome week
program here:**

[Politecnico di Milano: Upon arrival \(polimi.it\)](https://www.polimi.it/upon-arrival)

INTERNATIONAL MOBILITY UNIT

Check the contacts here:

<https://www.polimi.it/en/campuses-and-services/international-mobility/study-abroad/contacts>

Bovisa Campus

Address: via Lambruschini 15, building 20,
ground floor, 20158 Milano

Online appointments:

Monday–Wednesday from 10.00 am to 13.00 pm

In-person appointments:

Thursday from 10.00 am to 13.00 pm

exchange-bovisa@polimi.it;
doubleddegrees.design@polimi.it



Answers questions about,
enrolment, fiscal code,
Polimi badge



Provides attendance
certificate and official
documents like TOR



Provides information and
support about the stay
permit, visa issues, health
insurance

ACADEMIC ADVISORY SCHOOL'S OFFICES

The School's offices will help you with study plan issues, timetables and courses registration. We will also provide the signature on the learning agreement for Erasmus students.

In order to contact us visit this website:

[School: Send an email \(polimi.it\)](mailto:polimi.it)

And select the following option:

Exchange Students – Incoming



Answers questions about
Study plan issues,
courses registration,
timetables



Provides Learning
Agreement signature

HOW TO REACH BOVISA CAMPUS

By bus 92

Get out at the stop “Via Imbriani – Piazzale Bausan”

By bus 82

Get out at the stop “Via Maffucci Via Balducci”

By train

Get out at the stop “Bovisa Politecnico”. Out of the station turn left.

Trains headed to Bovisa:
S1, S2, S3, S4, S12, S13

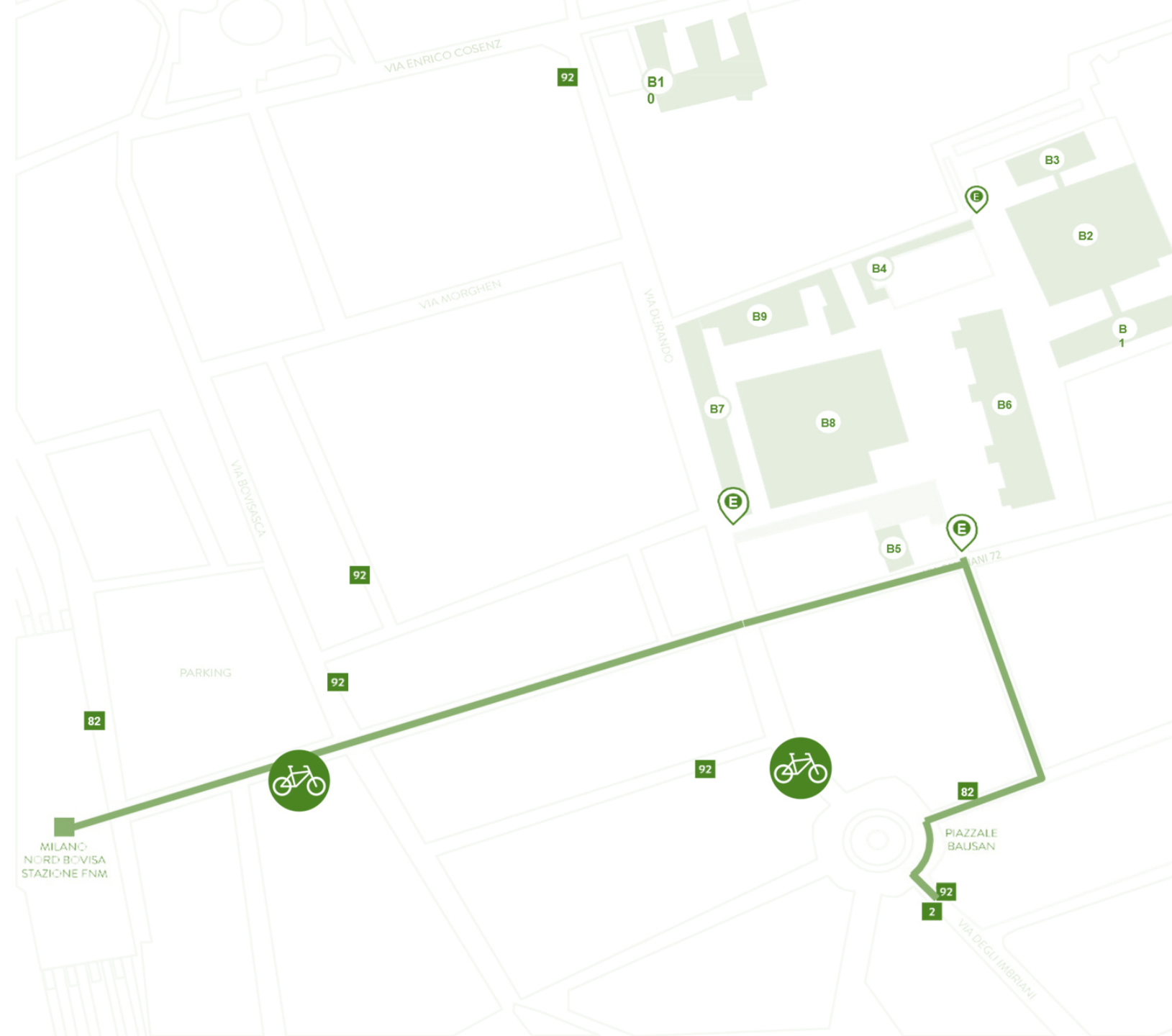
By Bike sharing (BikeMI)

Two bike stations located near Bovisa Train station and Bausan square

www.trenord.it/EN/

www.atm.it/en

www.bikemi.com/en/



BOVISA CAMPUS DURANDO / CANDIANI

E Entrance

B1 Library – 1st floor
School of Design Offices – 3rd floor

B2 Classrooms and Design Labs

B3 Polifactory

B4 Polishop and print shop

B5 Poli.Design

B6 Classrooms and Crash Test Lab

B7 Department Design

B8 Classrooms

B9 Aula “Carlo De Carli”

The diagram is a floor plan of the Bovisa Campus Durando / Candiani. It shows a complex of buildings arranged in a roughly rectangular layout. The buildings are labeled B1 through B9. B1 is a long, narrow building on the right side. B2 is a large, irregularly shaped building in the center-right. B3 is a small rectangular building above B2. B4 is a long, narrow building above B2 and B1. B5 is a small L-shaped building at the bottom center. B6 is a long, narrow building to the right of B5. B7 is a long, narrow building on the left side. B8 is a large, irregularly shaped building in the center-left. B9 is a long, narrow building above B7. Two entrances are marked with a green 'E' in a circle. One is labeled 'MAIN ENTRANCE' with an arrow pointing to it from the left. The other is labeled 'ENTRANCE' with an arrow pointing to it from the bottom. The streets 'VIA GIOVANNI DURANDO' and 'VIA GIUSEPPE CANDIANI' are labeled along the perimeter of the campus.

04. Additional Informations

Thank you!

You'll find this presentation here:
[School of Design: Incoming Students](#)

Contact School:
[Send an email \(polimi.it\)](mailto:polimi.it)



POLITECNICO
MILANO 1863

SCUOLA DEL DESIGN